



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MATSYODARI SHIKSHAN SANSTHA'S ARTS, SCIENCE AND COMMERCE COLLEGE, AMBAD
• Name of the Head of the institution	Dr. Shahaji Gaikwad
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02483275044
• Mobile no	9421482721
• Registered e-mail	iqac3cycle.mssambad@gmail.com
• Alternate e-mail	rfsathre@gmail.com
• Address	Jalna-Beed Road Ambad, Dist-Jalna
• City/Town	Ambad
• State/UT	Maharashtra
• Pin Code	431204
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Dr Babasaheb Ambedkar Marathwada University, Aurangabad				
• Name of the IQAC Coordinator	Dr. Ravindra Pathre				
• Phone No.	02483275044				
• Alternate phone No.	7588794162				
• Mobile	7972044863				
• IQAC e-mail address	iqac3cycle.mssambad@gmail.com				
• Alternate Email address	sharad.khoje1977@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://mssambad.in/iqac/AQAR2019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://mssambad.in/uploads/IQAC-Meeting-2019-20.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.06	2017	27/11/2017	26/11/2022
6.Date of Establishment of IQAC			20/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1) Upgradation of ICT Classroom & LMS 2) Installation of departmental cabins for Arts and Commerce faculty 3) Initiating Research Centre 4) Renovation of old Building 5) Promotion of Research and Publication 6) Admission for M.Sc. Botany programme 7) Submission of AQAR</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
ICT Classrooms and LMS	The use of ICT in Classrooms increases performance of students to a higher grade. During Covid-19 pandemic, online teaching played a vital role in education. The interactive boards, LCD projectors were used. The LMS facility was used.
Initiating Research Centre	The Chemistry department of College started University recognized Research centre for promotion of Research. Short research projects for B.Sc. students were assigned. More Number of MOUs were signed during the year.

<p>Renovation of old Building</p>	<p>The old building of college, constructed in 1990-91 was renovated. Walls were painted, floors were changed. Old electrical wires were replaced. Furniture was replaced. Grass lawn was renovated. Tree plantation was carried out around the building.</p>
<p>Promotion of Research and Publication</p>	<p>A well-equipped Research centre in the subject chemistry was established, providing research facilities for budding researchers. The faculty published significant number of articles in UGC-Care and Peer-reviewed Journals.</p>
<p>Admission for M.Sc. Botany programme</p>	<p>A brochure was published, reflecting need for the course, capacity of students, Lab facility and importance of course was published. The online admission facility for the course was made available. Due to this, we received significant number of students for M.Sc. Botany first year programme</p>
<p>Submission of AQAR</p>	<p>The IQAC meeting was arranged to discuss new AQAR submission guidelines of NAAC. The criteria chairpersons and different committee chairpersons and its members were appointed. It was planned to submit 2020-21 AQAR.</p>
<p>Installation of Departmental cabins for Arts and Commerce faculty</p>	<p>Installation of cabins helped in effective teaching-learning process.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Development Committee	22/01/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	05/03/2022

Extended Profile

1. Programme

1.1	12
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

2. Student

2.1	1585
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2	419
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	491
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic	
3.1 Number of full time teachers during the year	46
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	39
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	33
4.2 Total expenditure excluding salary during the year (INR in lakhs)	105
4.3 Total number of computers on campus for academic purposes	132
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Curriculum design and development is exclusive right of affiliating university and college plans for its smooth delivery. Intrinsic plan and operationalized curriculum within overall framework is provided by university. The principal of college distributes curriculum among concern heads of departments. Then heads of departments ask for teaching plans to all the concerned teachers of departments. After that head of the department assigns workload to all teachers. Principal and staff secretary daily verify teaching plan and students attendance sheets of each lecture provided by each teacher</p>	

of college. A non teaching person daily moves across every class and prepares daily class report and submits it to IQAC office. Our faculty tries to penetrate the curricula by lectures, seminars, project work, tutorials, assignments group discussion etc. We have semester system and are bound to complete syllabi within period of stipulated time. Students are prepared to face University exams. At the end of each academic year, feedback from stakeholders is collected which helps in improvement of delivery of curricula.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://mssambad.in/SupportiveDocs/criteria-1.1.1-teaching%20plan.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college strictly implements the Annual Academic Calendar keeping in mind the testing-evaluation process for the sake of students. To maintain the Continual Internal Evaluation (CIE), we planed various tests, activities and proceeding, we used evaluative methods such as weekly tests, monthly tests, assignments, tutorials, projects, seminars, presentations, quizzes, mock- tests, skill-based tests. We used online platforms such as Google form, Zoom app, Google meet and others to maintain Covid-19 pandemic impact and following all the restrictions and guidelines as communicated by the Government time to time. The main objective of CIE has been to maintain effective testing and quantitative gains, benefiting the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://mssambad.in/SupportiveDocs/criteria-1.1.2B-syllabus%20completion%20report.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University

A. All of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curricula of various courses were designed by Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. The curricula comprises the following crosscutting issues;

Professional Ethics:-Our college always endeavor to inculcate the relevant and most useful professional ethics among students. It helps students to practice it in their future career.

Gender:- The issues and themes related to gender are reflected in various subjects such as Marathi, Hindi, English, Political Science, Sociology, Psychology & Home Science, Economics and History. The specific chapters, lessons, stories, plays, poems that embody or represent gender issues. Our faculty members organized various programmes and conducted activities to minimize gender bias and concerned problems in society.

Human Values:- Human values are part and parcel of our curriculum. Human values such as love, devotion, belief, humanity, compassion, nationalism, social harmony, trust, national integration, equality, fraternity and brotherhood are reflected in Marathi, Hindi, English, Political Science, Sociology, Psychology and Physical education. The contents of curricula taught making awareness of these human values. It enriches overall curriculum.

Environment Awareness:As there are problems such as nature degradation, deforestation, ecological destruction, pollution and continual loss of animal habitat, our faculty members tried to enrich the current curriculum making students well-aware about these issues. These contents are reflected in subjects; Chemistry, Botany, Zoology, Microbiology, Physics, Environment Science and Literature of

Marathi, Hindi and English.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

30

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	http://mssambad.in/feedback/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1585

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

729

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The collage has taken special programme for the slow learners as well as the advanced learners. Generally, the students securing percentage between 40 to 49 are considered slow learners. Those securing 50to 59 percentages are considered average learners and those securing 60 plus percentage are considered the advanced learners. The list of students is collected accordingly. Then, after classifying them, special academic programmes are conducted as per the needs of students. The special remedial teaching classes are conducted to maximize the overall performance of the students.

Personnel attention is given to the slow learners and average learners. For the successful implementation, the Mentor-mentee meetings are called open fronttime to time. The problems of mentors are taken under consideration and through proper solutions are discussed and implemented simultaneously. The mentor gives continual discursive counseling to mentees. Proper guidance is provided to them. The main objective is to bring about progression of the students. The advanced academic and technical support is provided related to various research, knowledge sources, seminars, webinars and others.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1585	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has conducted teaching-learning process largely by the online mode. Due to covid-19 pandemic situation, the college had taken teaching learning proceedings as per the guidelines of Central Government, UGC and State Government. The college provided technical support to the faculty members to develop the academic skills of learning various subjects and courses and making the students technically sound and accessible. To make teaching-learning experiments, we provided e-books, e-journals, videos, e-modules and subject study material to the students. We used mostly social media like facebook, whatsapp, gmail, website for effective teaching learning process. CDs, pen drive and other relevant tools are also used to share data in different devices. We also used activities such as online competitions: quizzes, essay writing. Additionally the learning management system like 'Google classroom' was also used.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has its own ICT tools that are used for the effective teaching-learning process. The college has well-equipped infrastructural facilities for ICT enabled teaching-learning process. We have two ICT classrooms, one computer lab, one language lab, software tools, and personal computers, laptops, pen-drives, hard-discs, CDs and others. It helps the smooth and effective teaching-learning process. Our library itself is a good knowledge

research centre having ICT tools, softwares, e-books, e-journals. We have the facility of internet, wifi, and other relevant devices. The faculty members have their own smart phones, laptops, tablets and PCs to make their teaching more effective, academically dynamic and more useful. Due to covid-19 pandemic situation, the faculty members as well as students used ICT tools for the teaching-learning purpose. We used online teaching methods via whatsapp, google meet, zoom app and others for students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college gives importance to the mechanism of internal assessment. Due to covid-19 pandemic situation, the internal assessment is done continuously throughout the year via online mode. The faculty members had taken tests, tutorials, assignments, quizzes and projects via online mode. Online practical were too conducted as a part of the internal assessment. For that, we used google forms, whatsapp groups (class wise and subject wise).

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has its Grievance Redresal Cell that helps the students to resolve their problems related to the internal examination. The students convey their problems such as the absentee, incorrect marks etc. to the concerned. Then their evaluative proposals, applications are sent to the university. Even the Examination Committee help the students regarding their exam problems whatever it may be.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college prepares the programme outcomes and course outcomes with the help concerned departments. The heads of all departments are notified to prepare the programme outcomes and course outcomes within the stipulated period. The special meeting of faculty members is conducted. The relevant issues are discussed and used for achieving course outcomes. The Heads of department conduct their departmental meeting and are asked to prepare the concerned outcomes. The programme outcomes and course outcomes are prepared in the light of curriculum, and through consultation with the students and stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mssambad.in/uploads/programme_outcomes.pdf http://mssambad.in/uploads/programme_outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college follows direct and indirect methods for measuring the attainment of the learning outcomes. In the direct method, the result of students is analysed and the data related to evaluative learning outcomes of courses is classified, graded. Secondly feedbacks from students were taken, analyzed to check the progression of learning course outcomes.

In the indirect method, the student's participation in the home assignments, tutorials, tests, practical (internal) seminars, presentations, group discussion, quizzes and other co-curricular activities are analyzed to measure the attainment of the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mssambad.in/uploads/programme_outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

263

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://mssambad.in/SupportiveDocs/sss.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college provides eco-friendly atmosphere for conducting research, innovative activities. The college encourages the faculty members to participate in the allied subjects related seminars, conferences, workshops, refresher courses, orientation courses, induction programmes. The appropriate guidance is provided to them. Even the non-teaching staff is trained for effective administrative work. The students are also encouraged to actively participate in seminars, presentations, conducting projects of their individual interests. The college has the research centre in Chemistry Department. It provides the proper research guidance to the students. The research facilities were made available in the research centre. Innovative research is done continually in Chemistry Research Centre. The College has formulated a separate Research Committee, which guides, promotes research activities. The college also formulated entrepreneurship development cell that acts for new enterprises, business skills among the students. The college has NUSSD centre affiliated to TISS (Tata Institute of Social Sciences). It runs

various courses to develop soft skills, communication skills, vocational skills and other life skills. It conducts employment drives through which some of the student gets employment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	http://mssambad.in/igac.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to achieve goals in the light of vision and mission of college, the college has conducted a number of extension activities.

- Tree Plantation programme was conducted throughout the year. The students were made aware about the importance of trees and nature I our life. Varieties of plants were planted in the college campus and elsewhere.
- Health awareness camp was conducted during the year: 2020-21. The physicians gave their guidance on health issues and problems and tackling them. Hemoglobin checking programme was conducted for female students and the lady staff.
- NSS department has conducted various activities such as votersawareness programme, women empowerment programme, social awareness programme, World AIDS day, World Environment Day, International Yoga Day. Science Day, Teacher’s Day, National Days, Ceremonies, Anniversaries of great people, Scientists,

Philosophers, and Social Workers.

- Due to COVID-19 pandemic, these extension activities were taken in online mode. Furthermore, necessary guidelines were provided and precaution weretaken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructural facilities for the smooth conduct of curricular, extra-curricular and extension activities on campus. The college made efforts for creation, enhancement and maintenance of infrastructure during the year to keep pace with the academic growth of the college. The reports on infrastructural needs from all HODs, Chairmen of support services like library, gymkhana, NSS, Placement Cell, and Research Committee, academic planning committee and discipline committee periodically. The building and maintenance committee sanction budget for infrastructure development and monitor the same through CDC and IQAC. The college optimally utilize the existing infrastructure for curricular, co-curricular and extra-curricular activities. The college raise funds through various schemes of UGC, RUSA, DST, Alumni Association, well-wishers and other stakeholders for infrastructural facilities. The CDC and IQAC of the college follow the policy of governing institution, Matsyodari Shikshan Sanstha, Jalna for planning and development of infrastructure. The college takes sincere efforts to keep available infrastructure in line with its academic growth. Building supervisors are responsible for maintenance of building and physical facilities. Electric and civil work is done by hiring services. To face the problem of electricity breakdown, battery backup and generators have been installed. They are technically maintained by trained technicians.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mssambad.in/SupportiveDocs/4.1.1.College-Hall-Photos.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has good facilities for conducting sports, games and cultural activities. The college has open ground of approximate area of 1 hectre. Sports facilities have been established for various indoor and outdoor games:

- Separate space for boys : 1400Sq.ft
- Separate space for girls : 1400Sq.ft
- Two changing rooms : 15*15 Sq.ft
- Badminton Hall : 30*45 meter
- Shooting range hall: 22*44 meter

Outdoor Games: 200 mtr track of 6 Lane, Volleyball (18*9 meter), Kabaddi (13*10 meter), Kho-Kho(27*16 meter), Football ground (90*45 meter), Handball (20*40 meter), Raceling (12*9 meter), Archary.

Indoor Games: Chess, Caroms, Table Tennis, Judo, Pistol and riffel shooting, weight lifting, Shuttle Badminton wooden court(13.41*5.18 meter)

Sports & Games play an integral part in the all-round development of the student. Keeping this in mind, the institution has a definite policy and plan of action to encourage sports & games.

Cultural Facilities: We have organized various cultural events in our college premises to extract the hiddentalent of the students. Cultural activities were celebrated for number of functions and conducted various competitions for students. To conduct the cultural activities/events, the institution has separate stage having area of 100 Sq.ft. and 150 Sq.ft respectively.

Yoga centre: Yoga practice makes one's body and mind healthy. It not only keeps one phycially and mentally fit but also enhances human ability to think, increases power of concentration. We organize yoga on open play groundwith the help of yoga teachers once in a month.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mssambad.in/SupportiveDocs/criteria-4-4.1.2-sports-and-cultural.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://mssambad.in/SupportiveDocs/criterial-4-4.1.3-ICT%20classroom%20and%20seminar%20hall.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

105

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software-SOUL 2.0 Nature of automation (fully or partially)-Fully Version-2.0 Year of Automation-2002 URL-
<http://mssambad.in/library.html>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The academic year 2020-2021 was covid 19 pandemic period. So IT has played a crucial role in teaching and learning processs. The college is committed to provide sufficient IT and Wi-Fi facilities for the smooth conduct of curricular, extra-curricular and extension activities on campus. The college has made efforts for creation and maintenance of IT and Wi-Fi facilities during the year to keep pace with the academic growth of the college. The college collects reports on IT infrastructural needs and also makes planning for short-term and long-term software requirements and adhere with the same for effective execution. The college makes planning for installation and maintenance of Wi-Fi with N K computers. Computers and lab equipments are repaired and maintained by annual maintenance contract with N. K. Computer's services. Multimedia projectors, laptops, desktops, printers, Wi-Fi, LAN etc. are maintained by N. K. Computers services through annual maintenance contract.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

132

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

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File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory: All repairing and maintenance of laboratories are done by their Lab- in-Charges, technical experts. Equipments, instruments and appliances used for teaching, learning and practicals are maintained through annual maintenance contract with service providers.

Library: In addition to librarian, assistants and attendants in the library help students for searching and lending books. Pest control of library books and records is done every year. Computers and electronic items in the library are maintained by N. K. Computers.

Sport Complex: In the institute, shooting range hall, badminton hall are maintained and kept cleaned by separate staff. Certain people

are hired for maintenance of sport complex through annual maintenance contract.

Computers: Computer lab equipments are repaired and maintained by annual maintenance contract with N. K. Computer's services. Multimedia projectors, laptops, desktops, printers, Wi-Fi, LAN etc. are maintained by N. K. Computer services through annual maintenance contract.

Classrooms: All classrooms are cleaned by peons after 5.00 pm everyday on regular basis. Building supervisors are responsible for maintenance of building and physical facilities. Electric and civil work is done by hiring services. The problem of electricity breakdown, battery backup and generators have been installed. They are technically maintained by trained technicians.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

671

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	http://mssambad.in/supportiveDocuments.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

54

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

For academic year 2020-21, State Government and affiliating University had not issued directives for formation of Student Council. In spite of that, students were chosen as members of various committees/cells and also took part in decision making. Students represented in administrative and academic bodies like IQAC, CDC, NSS and sports cultural study tour committees anti ragging committee, anti sexual harassment committee and grievance committee. Student as committee members met Principal to consider, evaluate, plan and conduct student and society activities in college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association working since 2004. Alumni association contributes to the institution in multiple ways. The members of association participate in various academic and administrative activities and give suggestions whenever needed. The Alumni association contributes financially in many ways. Some members contribute in cash; one of the members has helped in erecting water pipeline to supply water to college. Some distribute stationary and educational materials to the needy students. Guest lectures are arranged by Alumni Association for newly admitted students. Career counseling sessions are also organized on campus for previous year students. The meeting of association is scheduled at the beginning of academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To make educational facilities available to the common people, so as to enable them to understand life well and to make them capable of facing the challenges of the world through all-round physical, ethical and intellectual development of their personality. Also to generate scientific temperament among the students and society.

Mission:

1. Imparting quality education to the socially economically and educationally disadvantage students.
2. To produce a knowledge-based society.
3. To focus on the students 'educational and personality development so that they become responsible citizens of the country.
4. To lead the students to make their way of self-employment.
5. To train the students on the path of nationalism.
6. To develop a scientific outlook among students.

With respect to vision and mission, the institute has a perspective plans which include:

- Improving the infrastructure of the institution to cater the increasing number of students and staff.
- Acquiring various opportunities and sources of funding for research and collaboration.
- Increasing the number of Value Added and Post Graduate courses.
- Organizing skill based Program to enhance the student self-employment ratio.
- Promoting students interaction with the alumni to get first-hand knowledge of different fields as well as career opportunities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management. The President, Executive members, the Principal, Heads of Department, Teaching and non-teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Research and Industries of the respective committees participate in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, CDC, IQAC, College Construction Committee, College Staff Council and Student Council. College Development Committee: According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by CDC. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. The Internal Quality Assurance Cell: The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members to look after its activities. A representative of the management, faculty members, non-teaching staff member, social activist, Alumni and student are the members of IQAC works for quality parameters in various academic and administrative activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: Curriculum development is exclusive right of affiliating University few faculty members of college are members of Board of Studies and they collect feedbacks on curriculum from

stakeholders. The syllabi designed at BOS meeting and then forwarded to academic council.

Industry Interaction / Collaboration:The college provides platform for industry interaction through visit, guest lectures, training etc. College has signed MOUs with many industries.and many reputed institute. In an attempt to bridge gap between Academia and Industry. Seminars, plant visits and conferences are organized.

Human Resource Management:Faculty and staff vacancy are filled by following standard procedure of recruitment laid down by affiliating University and State government. All the members (Teaching and Non-Teaching) are promoted under Career advancement Scheme (CAS).

Teaching and learning: Teaching and Learning at the institute implemented through formal classrooms, laboratory and tutorials sessions. The workshops, seminars and regular use of ICT in classrooms contributed to enhancement of teachinglearning.

Reaserch and development: Faculty members are asked to prepare research plan of the year to focusing on creating research climate and overall development of the department. The institute motivate faculty to do quality research in their respective fields and encourage them to submit project proposals to funding agencies

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Matsyodari Shikshan Sanstha, Jalna. The Governing Body of MSS, Jalna judiciously look after all the affiliated colleges. The Sanstha plans, monitors and controls all the financial matters. The college prepare developmental and academic plans and sends it to the Sanstha for the approval. The college Development Committee (CDC) is the apex body at the college level. It consist of 14 members, nominated from college faculty members, industry, social workers, nonteaching staff and students. The Principal is the Head at Academic and Administrative level of

College. The Heads of various departments look after their respective departments. The Principal also designed various collegiate committees for the smooth running of college activities. The IQAC is constituted as per the guidelines of NAAC. It plays a vital role in college for its academic quality and excellence. It linked to various collegiate committees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching:1. Fund raising to help needy employee. 2. Free health checkup drive 3. Loan Facility through the Institutional Credit Society. 4. Campus Hall Available for Family Functions 5. Maternity Leave 6.Paternity Leave 7.Felicitation of staff members through best performer award 8. Distribution of N-95 masks to non-teaching staff 9. Check-up of oxygen level and pulse rate measurements of staff 10.College administration actively pursues for approval, promotions, placements and pensions

Non-teaching:1. Maternity Leave 2. Paternity Leave 3. Loan Facility through the Institutional Credit Society. 4. Campus hall Available for Family Functions 5. Fund raising to help needy employee. 6. Free health checkup drive 7.Felicitation of staff members through best performer award. 8. Distribution of N-95 masks to non-teaching staff 9.Check-up of oxygen level and pulse rate measurements of staff 10.College administration actively pursues for approval, promotions, placements and pensions

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To maintain academic and administrative discipline and qualitative work, the college has its own mechanism for Performance Appraisal System. The performance of each faculty is evaluated by means of the self appraisal form. The format is given to all the faculty members as well as the non-teaching staff at end of the academic year. The staff members fill up the forms and submit to IQAC. Then they are

evaluated under the guidance of the Principal. Then the Principal call upon the meeting and necessary instructions are given to the staff members, whatever necessary. Furthermore feedback system for teachers is also helpful to check the performance of the faculty and also administration services, library services etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has structured mechanism of internal and external audits of all bills/ receipts. All the bills/ cash memos are signed by Principal and audited half yearly by chartered account Ashok Patil associates Aurangabad appointed by institute. External audit of all bills/ receipts is conducted by the auditors general from Nagpur. Audit reports are placed before IQAC, CDC and finally board of governance of institute. If there are any objections, it is sorted by administrative level with the discussion of chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Strategy for mobilization of funds: The college mobilizes required funds following resources;

1. Fees collected from students
2. Grants received from funding agencies like UGC, RUSA ,DST .
3. Donations received from stakeholders/Alumni
4. Donations from parent institutions/industries

Procedures for Resource Mobilization:The college makes optimal utilization of available funds through the following: .

1. Budgetary provision for each academic department .
2. Budgetary provision for Central Library .
3. Budgetary provision for support services such as cultural activities andNSS
4. Provision of Seed Moneyfor researchers.
5. Provision of Management Scholarships to meritorious students. .
6. Submission of demand related to academic and physical facilities by head of departments to the Principal. .
7. Approval of College Development Committee required for procurement of academic and physical facility .
- 8.Tendering/E-tendering of the work to be done.
9. Use of Badminton hall for fund generation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC organized 4 meetings of IQAC committee on 17/08/2020, 27/11/2020, 19/01/2021 and 30/03/2021 respectively.
- Perspective Plan for Academic Departments and Support Services for year 2021-22.
- Monitored Online Teaching-Learning and Evaluation process throughout the year.
- Analyzed feedback collected from stakeholders and put the same before CDC for further action.
- Collected documents of the activities carried out during the year.
- Conducted Academic and Administrative Audit (AAA) for year 2020-21.

File Description	Documents
Paste link for additional information	http://mssambad.in/uploads/IQAC-Meeting-2019-20.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell of the college plays key role in institutional quality improvement. Teaching learning process, structures and methodologies of operations adopted by the college are reviewed by IQAC periodically. The IQAC plans quality oriented activities and review their outcomes. Teaching Learning process is reviewed by IQAC through Syllabus Planning and Syllabus Completion Reports submitted by each faculty members. Reports submitted by online/offline lectures Monitoring Committee, Feedback by students and Students Satisfaction Survey are used to evaluate teaching-

learning process. The IQAC also collects reports on CIE and Attainment of Programme/Course Outcomes from respective head of departments for analysis of the process. The IQAC analyzes of academic results after declaration of results and corrective measures are suggested to concern department of faculty for improvement. Curricular, co-curricular and extension activities reports are collected by academic departments and used for improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has formulated a separate Women Development Cell for the effective planning and execution of the practice. It is established

under Section 14(8) of the Maharashtra Universities Act, 1994, with the following objectives:

1. To sensitize the students and staff concerning gender equality and feminine sensibility.
2. To make girl students aware of different job opportunities.
3. To provide soft skills, Professional Skills, and Life Skills among Girl students.
4. To encourage girl students for self-employment by acquiring required skills through skill based short-term Courses.

Gender equity and sensitization in curricular and co-curricular activities:

For the past three decades, Dr. B. A. M. University has played a pivotal role to create social awareness, civic sense, and social responsibilities among students.

The WDC committee has conducted programmes on pre-marriage counseling and gender sensitization. Gender-sensitive features are carefully implemented in the college by forming various committees.

Facilities for Women are on Campus:

Adequate facilities are provided to the women's such as common rooms, safety security checks at the college entrance, CCTV in all classrooms, office, college porch area, separate buses for girl students, separate parking for girls and staff, etc.

File Description	Documents
Annual gender sensitization action plan	http://mssambad.in/uploads/7.1.1A.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://mssambad.in/SupportiveDocs/7.1.1%20B%20Gender%20equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Dust bins have been provided for waste collection. The waste on the campus is disposed of in an eco-friendly manner without polluting the environment. Dry waste is collected regularly with the help of the non-teaching staff of the college and send to garbage collection vechile of Ambad Nagar Parishad Ambad. Swachha Bharat Abhiyan, India's biggest cleanliness drive, was implemented by our NSS students. Installed 1 biogas plant at the college campus.

Liquid waste management: Liquid chemical wastes generated from the laboratories are diluted / neutralized and then discharged.

Biomedical waste Management: Biomedical wastes are not generated on campus.

Hazardous chemicals and Radioactive waste Management: Adequate exhaust provisions are made in the chemistry laboratory to drive out acid fumes. Use of sand-tray for preventing spillage of concentrated acids, use of micro-scale techniques in the organiz practical, use of hand-gloves, and safety measure charts are displayed in the laboratories. Chemical fire extinguishers are charged periodically by outside licensed agencies.

E-waste Management: The life of electronic equipment is extended by appropriate upkeep and minor repairs carried out by laboratory experts and reused on the campus itself. A annual contract with N K computers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>A. Any 4 or All of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to outbreak of covid19, most of the events were organized on online mode. In the academic year 2020-21, the college takes initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, and communal socio-economic through institutional, departmental levels and

support services like NSS and WDC.

Marathi Language Day was celebrated on 27th February 2021 at 11 am on behalf of Marathi Department.

International Yoga Day was jointly organized by the Department of Sports and National Service Scheme at MSS's, Arts, Science and Commerce College on 21st June 2019. The event was celebrated online due to the Covid-19 pandemic as per the instructions of the state government.

Vishakha Samiti On 8th March 2021 at 11 a.m, a lecture was organized on the occasion of International Women's Day by Vishakha Committee. Advocate Asha Gadker said that women and women are empowered about self-protection while living in the society. Womens should be the need of the hour. There are various laws for women empowerment to know the knowledge of the law. She asserted that the ability to take decisions should be instilled in women.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The 74th Independence Day of India was celebrated with great enthusiasm on 15th August 2021 at 8.30 am. The National Anthem was recited by the presents. The program concluded with the singing of patriotic songs. The flag hoisting programme was held on 26th January 2019 at 8.30 am.

National Voters Day was celebrated on 25th January 2019 at 11 am at MSS College of Arts, Science and Commerce. The Principal in charge of the college. College students took an oath of voting on the occasion. In his concluding remarks.

The Constitution Day was celebrated on 26th November 2021 by NSS Department..Mr. Ravindra Paithane's lecture on "The Indian Constitution" was arranged the event was presided over by the Principal of the college To promote a brotherhood that assures unity and unity, Constitution was adopted and enacted on 26th November,

1949 offered Freedom of thought, expression for the citizens of country due to the Constitution.. It achieved trust, faith, equality, social, political, and economic stability. In the presidential addresses Principal Dr. Ghumre said that the Constitution of India is ideal in the world. Because of this Constitution, every person in India has equal rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://mssambad.in/SupportiveDocs/7.1.9%20B-Details%20of%20activities%20that%20inculcate%20values.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes various national and international days, events and festivals. In the academic year 2020-21, the college has organized world Environment Day, World AIDS Day, World Earth Day,

Teacher Day, International Women's Day, International Yoga Day, Independence Day, Republic Day, Maharashtra Day, Science Day, Mahatma Gandhi Birth Anniversary, Youth Day, Lokmanya Tilak Birth Anniversary and others.

We also made mechanism such as wall papers as many relevant occasions collecting articles, poems, short-stories and other writing from the students. The main objective is to make awareness as social, educational, cultural, ethical issues.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Due to covid 19 we could not organize these activities, some of the events were conducted online. There are two best practices implemented during the year. Viz. Daily Assembly and Samarth Festival.

Daily Assembly: Daily Assembly is the first best practice which had been actively implemented since 1999. The daily assembly is conducted every day at 11.00 am. The students are informed about the important notices, government circulars, collegiate rules, activities in the daily assembly. The main purpose of the daily activity is inculcate the human values of love, tolerance, humanity, national integration, nationalism, equality, gender sensitization and others. The students are made aware about the importance of great thoughts of great leaders, patrons, saints in social progression. The students are briefly informed on the occasion of Birth anniversaries and Death anniversaries of great leaders, social workers, thinkers and its relevance human life. They are also guided about the importance of national festivals, programmes and their usefulness in developing spirit of freedom, brotherhood fraternity and nation building. Also the students and staff members who have got great achievements or won any reward, award etc. are felicitated on the dais. The national programme committee conducts the daily

assembly and its activities throughout the year. They are supported by Discipline committee during the daily assembly and wherever it needed

Samarth Festival: The Samarth festival is conducted in the month of September every year. It is organized in the memory of Honorable, Late Karmyogi Ankushrao Tope's Birth Anniversary. It is conducted for seven days. Before the beginning of Samarth festival, the meeting of the staff and students representatives is called upon to discuss the conduct of festival. Different committees are formed for smooth running of programmes in the festivals. During the Samarth festival the competitions such as Poetry Reading, Debating, Elocution, the role playing, Poster presentation, One Act Play, Drama, Rangoli, Dancing, Singing, and others are organized and conducted. Also the guest lectures on relevant topics are organized during Samarth festival. Along with these different sports competitions such as crickets, kho-kho, running, High jumps, Long jumps etc. are also organized. On the valedictory programmed participants are given certificates, rewards and Memento with the hands of the chief guest. The main purpose of the Samarth festival is to develop their spirit of activeness, to encourage them, to participate in different activities and inculcate human values.

File Description	Documents
Best practices in the Institutional website	http://mssambad.in/uploads/Best_Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college, established in 1979 and affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad has distinctive qualities of its own. Firstly it is situated in the rural area and maximum number of students is from villages and from economically backward families. our main thrust is to educate the students from diverse social sections and to make them efficient and caliber in their life. Our college has a long glorious tradition of meritous students, and also great number alumni have been working in judicial, administration, educational and related Governmental and semi governmental institutions. Our college has maximum number of

students at talukas level in Jalna district. Through TISS (Tata Institute of social sciences), we run different NUSSD programs benefiting the rural students to get soft skills and essential knowledge of the courses. More than 400 students are recruited indifferent places. Our institutional vision is to spread knowledge in all sections and of society irrespective of gender, caste, religion, sect or any other difference. Our college got a number of awards related to examination, environment and miscellaneous areas. Our campus is green and environment friendly. Our college conducts remedial teaching for the needy students. Our main thrust is uplifting the poor students, to enlighten them and to make them capable to be responsible, active, creative, tolerant and economically standard or efficient.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Introduction of new PG Courses
2. Introduction of Research Centers
3. Launch of LED Notice boards
4. Renovation of Main Building
5. Renovation of Departmental Cabins
6. Submission of AQAR 2021-22
7. Construction of Toilet facilities for Staff Members
8. Purchase of Books
9. Construction of Classrooms and up-gradation of LMS facility
10. To initiate Soil Testing Laboratory